



APPLICATION FOR EMPLOYMENT

The following information is requested in order to help us make the best possible placement within the Company. All portions of this application pertaining to you must be completed. We appreciate the time you spend in filling in this application form. The Company, in accordance with State and Federal laws, does not discriminate on the basis of age, race, religion, color, sex, national origin, marital status, genetics, physical or mental disability or arrest record. WE ARE AN EQUAL OPPORTUNITY EMPLOYER.

This Company is an at-will employer as allowed by applicable state law. This means that regardless of any provision in this application, if hired, the Company or I may terminate the employment relationship at any time, for any reason, with or without cause or notice.

Date:

This application will remain current for 90 days. Please reapply thereafter if you continue to wish to be considered for employment.

PERSONAL INFORMATION			
Phone No.		Email Address:	
Last Name	M.I.	First Name	
Present Address			Apt./Unit
City	State	Zip	
Permanent Address			Apt./Unit
City	State	Zip	
Have you attained the age of 18? Yes <input type="checkbox"/> No <input type="checkbox"/>		Are you legally entitled to work in the United States? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If related to anyone in our Company, state name:		How were you referred to the Company?	

EMPLOYMENT DESIRED	
Position(s) Applied For:	Location(s): <input type="checkbox"/> Southfield <input type="checkbox"/> Ann Arbor <input type="checkbox"/> Los Angeles <input type="checkbox"/> Chicago
Date you can start if hired:	Wage/Salary Desired \$
Can you work overtime? <input type="checkbox"/> Yes <input type="checkbox"/> No	Type of Employment Desired: <input type="checkbox"/> Full Time <input type="checkbox"/> Temporary/Internship <input type="checkbox"/> Part Time
Are you able to work 8am-6pm Monday- Friday? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Do you have a reliable mode of transportation to get to and from work? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Can you perform the job for which you are applying with or without accommodation? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you previously completed an application and/or been interviewed by Telemus or any of its related companies? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Have you ever worked at Telemus or any of its related companies before? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, when?	

INTERNSHIP ONLY:

Are you able to work part-time (~15hrs/week) during the academic school year: <input type="checkbox"/> Yes <input type="checkbox"/> No						
Please indicate specific hours you are available to work on the following days during the academic school year:						
Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
					NA	NA

INSTRUCTIONS FOR ANSWERING THE NEXT TWO QUESTIONS

- All applicants: Do not include convictions that were sealed, eradicated, erased, annulled by a court, or expunged, or convictions that resulted in referral to a diversion program.
- Arizona, Colorado, District of Columbia, Illinois, Kansas, Minnesota, Missouri, Montana, Nevada, Rhode Island, South Carolina, and Utah applicants: Do not respond to the second question regarding arrests.
- California applicants: Do not include misdemeanor marijuana-related convictions that are more than two (2) years old or misdemeanor convictions for which probation was successfully completed or otherwise discharged and the case was judicially dismissed.
- Connecticut applicants: You are not required to disclose the existence of any arrest, criminal charge, or conviction, the records of which have been erased. Criminal records subject to erasure are records pertaining to a finding of delinquency or the fact that a child was a member of a family with service needs, an adjudication as a youthful offender, a criminal charge that has been dismissed or nailed (not prosecuted), a criminal charge for which the person was found not guilty, or a conviction for which the offender received an absolute pardon. Any person whose criminal records have been erased is deemed to have never been arrested within the meaning of the law as it applies to the particular proceedings that have been erased, and may so swear under oath.
- District of Columbia and Washington applicants: Limit any response to the past ten (10) years.
- Hawaii applicants: Do not answer the following two questions.
- Indiana applicants: Regarding arrests, limit your response to pending charges for felonies and class A misdemeanors that are less than one (1) year old.
- Massachusetts applicants: Limit any response regarding misdemeanor convictions to the last five (5) years and to those which were not a first offense for drunkenness, simple assault, speeding, a minor traffic violation or disturbing the peace. Applicants with a sealed record on file with the Massachusetts Commissioner of Probation may answer "No Record" with respect to: 1) all inquiries relating to prior convictions or arrests; 2) misdemeanor convictions older than five (5) years; and 3) first time convictions for simple assault, drunkenness, speeding, minor traffic violations or disturbing the peace.
- Michigan applicants: Regarding arrests, limit your response to felony arrests awaiting conviction or dismissal.
- New York applicants: All pending arrests or criminal accusations must be disclosed. You are not required to disclose arrests or criminal accusations that resulted in criminal actions or proceedings which were terminated in your favor. Do not disclose criminal actions or proceedings that were sealed or classified as youthful offender adjudications. An ex-offender who is denied employment may, upon written request, receive a statement of the reason(s) for denial within thirty (30) days of the applicant's request for such information.
- North Dakota and Oregon applicants: Regarding arrests, limit your response to pending charges that are less than one (1) year old.
- Utah applicants: Limit any response to felony convictions only. Do not respond to the second question regarding arrests.

1. Have you ever plead guilty or no contest to, or been convicted to (any criminal offense other than the applicable exceptions listed above)? Yes No

2. Have you ever been arrested for any matters for which you currently are out on bail or on your own recognizance pending trial? Yes No

CRIMINAL OFFENSES ONLY: If you answered Yes, to either of the above two questions, please provide the date(s) and explain in accordance with the above instructions so that individual circumstances can be considered.

Criminal convictions or arrests will not automatically disqualify an applicant from a particular job. The Company will consider the nature of the crime, its seriousness, the substantial relation to the position's functions and qualifications, the number of occurrences, the applicant's age at the time of the crime, the time elapsed since the crime, the applicant's entire work and educational history, employment references and recommendations, and the business necessity of any exclusion when required by law.

A "Yes" answer to the following questions will not necessarily disqualify you from employment:

The U.S. Securities and Exchange Commission requires that employees in an organization of our nature (i.e., in a registered investment adviser) provide periodic reports regarding their and household members' brokerage accounts, securities holdings of, and transactions in "Covered Securities," such as stocks or bonds. Do you foresee a problem in providing such reports? Yes No

Have you ever initiated an act of violence in the workplace? Yes No

Have you ever been named in a notice of a regulatory complaint, proceeding or investigation? Yes No

Have you ever been named in any investment-related consumer or regulatory complaint, arbitration or civil litigation? Yes No

Have you ever filed bankruptcy on behalf of yourself or any business in which you are an officer or more than 10% shareholder? Yes No

Has a civil money judgment or an injunction ever been issued against you? Yes No

Have you ever had your professional licenses revoked, suspended or otherwise subject to disciplinary action? Yes No

Within the past 24 months have you made a political contribution of more than \$350 to any candidate for whom you are entitled to vote for or \$150 for any candidate for whom you can not vote for? Yes No

If "Yes" to any of the above questions, please provide the date(s) and explain so that individual circumstances can be considered.

FORMER EMPLOYERS (List below last four employers, starting with your present or last job)

Month and Year	Name and Address of Employer	Telephone Number	Rate Per Hour/ Annual Salary	Position	Supervisor's Name	Reason For Leaving
From/To						
From/To						
From/To						
From/To						

Please explain any gaps in your employment history in excess of 1 month:

Did you receive any discipline in the last 12 months of active employment? Yes No

Has your employment ever been terminated by mutual agreement? Yes No

Have you ever been terminated or asked to resign from any job? Yes No

Have you ever been given the choice to resign rather than be terminated? Yes No

If you answered "Yes" to any of the above 4 questions, please explain the circumstance to each occasion:

EDUCATION

Education	Name and Location Of School	Years Attended	Graduate?	Degree	Subjects Studied/Major
High School					
College					
Trade Business, Or Post College					

Are you currently continuing your education? Yes No If yes, how?

Honors Received:

TECHNICAL SKILLS

List any technical skills that you feel qualify you for the job in which you are applying. For example, software or applications.

LICENSES, CERTIFICATES, DEGREES AND SKILLS

If you have an active license, degree or certificate for a trade, craft, or profession, please complete information below:

If you are a registered investment advisor, please list your CRD #:

Name of License, Degree or Certificate	Trade, Craft, Profession	Date Issued	Issued By

REFERENCES

List below the names of two work-related references (not related to you) we may contact. We will notify you prior to reaching out to your references. Individuals with no prior work experience may list school or volunteer-related references.

Name	Position
Company	Work Relationship (e.g. manager, co-worker)
Telephone:	
Name	Position
Company	Work Relationship (e.g. manager, co-worker)
Telephone:	

PLEASE READ BEFORE SIGNING

I certify that the information contained in this application is true, complete and correct and understand and agree that any falsification, misleading statement or omission of fact of this information in any respect may result in disqualification from further consideration for employment or dismissal in accordance with the policies of Telemus . I authorize any entity or person listed above to give you any and all information and records concerning my previous employment and any pertinent information they have, personal or otherwise, and release all parties from all liability for any damage that may result from furnishing this information to you. I also authorize any inquiries as to my character, reputation and ability and release those supplying any such information from all liabilities.

I understand that in processing this employment application, Telemus may request a police and/or credit report about me. I further understand that I have the right to request Telemus to completely and accurately disclose to me the content of those reports and that such a request must be made in writing to the Director, People and Places within a reasonable time after I have submitted this application.

I recognize and agree that if I am employed I will conform to the policies, rules and regulations of Telemus . I also understand and agree that my employment and compensation may be terminated at any time for any reason, with or without notice and with or without cause at the option of either Telemus or myself and that I am an employee at will. I further understand that, if employed, my salary, benefits, conditions of employment and the rules and regulations to which I am subject may be changed by Telemus at any time.

I understand that Telemus reserves the right to require that an offer of employment is conditioned upon the results of a medical examination, including but not limited to, any drug screening tests and completion by myself of a health evaluation form. If offered employment, I understand that if I am a qualified individual with a disability or in need of a reasonable accommodation for employment, I must notify Telemus in writing within 182 days after the need to accommodate is known. This, however, does not waive my right under the Americans With Disabilities Act, as amended.

I further recognize that nothing in any documents published by Telemus shall in any way modify the above conditions and that these conditions cannot be modified in any way by any oral or written representations made by anyone employed by Telemus , except by a written agreement signed by its Chief Operating Officer, Chief Compliance Officer, or Director, People and Places and by me.

Date _____

Signature _____